

RULES OF
THE NEW ZEALAND QIGONG AND
TRADITIONAL CHINESE MEDICINE ASSOCIATION INCORPORATED

NAME

1. The name of the association shall be “The New Zealand Qigong and Traditional Chinese Medicine Association (Incorporated.)”

OBJECTS

2. The objects for which the Association is established are: -
 - a. To practice, encourage, explain, promote and extend the practice of Qigong and Traditional Chinese Medicine.
 - b. To create, assist and advance understanding among, and promote the general welfare of persons practicing Qigong and Traditional Chinese Medicine in New Zealand.
 - c. To fix a standard or standards for the profession of Qigong and Traditional Chinese Medicine in New Zealand.
 - d. To promote meetings and lectures on Qigong and Traditional Chinese Medicine for the benefit of the members of the association and for members of the public.
 - e. To purchase, take on lease, or otherwise acquire lands, buildings and premises for the furtherance of the objects of the association.
 - f. To erect and maintain, alter and repair any buildings and erections or other property that may be acquired for the purposes of the association.
 - g. To buy or otherwise acquire chattels of all descriptions, books, papers, machines, apparatus, devices, and other things required for or of use in connection with the affairs of the association.
 - h. To manage, let, sell, exchange, or otherwise deal with the property of the association in such a manner as the association shall deem fit.
 - i. To enter into any arrangement with any person, firm, company, general government, municipal or other local authority, or other association which may seem conducive to the association’s objects, and to obtain from any such person, firm, company, government or other authority or association any right, privilege, or concession which the association may think desirable to obtain and to carry out exercise and comply with any such arrangement, right, privilege, or concession.
 - j. To apply for, promote and obtain any provisional order or act of parliament, leave, right, or authority to enable the association to carry out its objects and to obtain for the association or it’s members any additional powers or protection or for any purpose which may appear to the association to be expedient in the interests of the association or its members, and to oppose any bills, proceedings, acts or applications which may seem to the association likely to prejudice the interests of the association or its members, directly or indirectly.
 - k. To affiliate with any organization, whether established in New Zealand or elsewhere, having objects similar to the objects of the association.

- l. To insure and keep insured all the property and officers and members of the association against such risks or losses as may be from time to time considered expedient for the association.
- m. To aid by donations or by any other means approved by the association further research into the healing of the sick.
- n. To do all such lawful acts and things as are incidental or conducive to the attainment of the above mentioned objects.

MEMBERSHIP

3. Membership shall consist of 4 classes
 - a. Full Members shall be members suitably qualified in the field of Qigong and/or Traditional Chinese Medicine who have followed the application process, been accepted as members of the association, and continued to maintain the required professional standards of our association.
 - b. Associate Members shall be individuals of good repute and standing in the community who are in sympathy with the objects of the association set out in rule 2 above.
 - c. Honorary Life Membership may be given for long and active service to the association by nomination. This shall be approved by the executive committee and confirmed by majority vote at the next Annual General Meeting.
 - d. Organizational Membership may be granted to other organizations sympathetic to the objects of the association set out in rule 2 above. Organizational member shall not have voting rights but may nominate a representative to attend and speak at meetings on their behalf.
 - e. Every application for membership shall be made in writing and signed by the applicant. The application shall be accompanied by suitable evidence of qualifications and any other required information set out in the membership application form, the requirements of which may be changed from time to time at the discretion of the executive committee. The application should also include the prescribed fee and be submitted to the association secretary in the first instance who will forward it to the association registrar for review. Final approval or rejection of membership will be given by the executive committee within two weeks of satisfactory review by the association registrar.

RESIGNATION

4. A member may at any time, by giving notice in writing to the association, resign from membership in the association, but shall continue to be liable for any annual subscription and all arrears and other monies due and unpaid on the date of their resignation

DISCIPLINE

5. The executive committee may upon majority vote expel from membership any member who shall wilfully disobey the rules of association or the bylaws thereof, or who is guilty of conduct unbefitting of a member of the association. Before expulsion the member shall have the right to a hearing with the committee for explanation of their conduct by either themselves or counsel. The committee may at their discretion impose other disciplinary measures if expulsion is not deemed to be warranted.

Any member whose annual subscription or other dues remain unpaid at three months after the Annual General Meeting may be expelled and cease to be a member of the association. Before such action is taken by the executive committee, the secretary shall notify the member of their default by email giving them a further 14 days to pay in order to continue their membership.

CERTIFICATES

6. Every full member shall be entitled to a certificate of membership signed by the president and registrar. Full members in good standing with the association shall also be entitled to an annual practicing certificate. The secretary shall maintain a register of the names and addresses of practitioners holding the association's practicing certificate.

SUBSCRIPTIONS

7. On being accepted for membership every member shall pay an annual subscription fee, the amount to be determined at each annual general meeting. The executive committee shall have the power to reduce or remit a subscription if in their opinion the circumstances warrant such an action.

MEETINGS

8. The association shall have the following meetings to conduct the business of the association: Annual General Meetings, Special General Meetings, Committee Meetings, other meetings.
 - a. The Annual General Meeting shall whenever possible be held in the month of April each year on a date and at a time set by the committee. The purpose of the Annual General Meeting is to receive a report from the committee, receive a balance sheet and statement of accounts for the preceding year from the treasurer, elect officers and committee members for the following year, transact any general business of the association.
 - b. The committee or a minimum of nine association members may require the secretary to call a Special General Meeting to conduct and vote on business important to the association.
 - c. The committee shall hold meetings periodically as they determine expedient to conduct business of the association.
 - d. Other meetings may be called from time to time for the purposes of the association.
 - e. Opportunities for learning and sharing of experience of members shall be encouraged within all meetings.
 - f. The secretary shall provide written notice to all association of all general meetings not later than 14 days prior to the date of the meeting. This notice shall include the time, date, place, and agenda for the meeting.
 - g. Meetings may be held by online video conferencing, or a combination of live meeting and online video conferencing where necessary, and members attending online may participate and vote in the meetings in the usual manner, and contribute to a quorum.

THE OFFICERS

9. The officers of the association shall be: President, Vice President, Treasurer, Registrar, and Secretary

COMMITTEE

10. The committee shall consist of the officers of the association together with at least four other members which shall be elected at each Annual General Meeting. The management and control of the association shall be vested in this committee which shall continue in office until their successors are duly elected. The president shall be chairperson of the committee, or this may be delegated to the vice president in the president's absence or at their request. The committee shall have the power to fill vacancies in its members or second additional members at their discretion.

VOTING

11. The mode of voting shall be by voice, ballot, or show of hands, at the discretion of the Chairperson. In the case of a drawn vote, the Chairperson shall have the casting vote.

QUORUM

12. At all general meetings six members shall be a quorum, at all committee meetings four members shall be a quorum.

CONTROL AND INVESTMENT OF FUNDS

13. All funds of the association shall be paid to the treasurer to be deposited into the association's bank account as soon as practically convenient. All payments shall be approved or pre-approved by the committee and made by the treasurer, this may be delegated to another committee member when necessary.

ALTERATION OF RULES

14. Financial members may by two thirds majority at an annual or special general meeting (of which due notice has been given and the business stated) amend, alter, or rescind these rules or make new rules by resolution. Provided that no addition, alteration, or rescission of the rules shall be made if it affects either the pecuniary profit or winding up clause.

DISSOLUTION

15. The association may be voluntarily wound up in accordance with section 24 of the incorporated societies act 1908. In the event of the society being wound up, the surplus assets and funds after payment of the society's liabilities and the expenses of winding up, shall be distributed among other non profit organizations with similar aims as this society.

SERVICE OF NOTICES

16. Every notice required by these rules to be given to members shall be deemed to have been duly delivered if emailed to them at their last known email address.

FINANCIAL YEAR

17. The financial year of the association shall be from the first day of April in any year to the 31st day of March of the following year, or such other period as the association shall determine from time to time.

PUBLICITY AND LITERATURE

18. The committee shall have full and absolute supervising control of all literature proposed to be distributed by the association and all advertising and broadcasts on behalf of the association.

PROPERTY OF THE ASSOCIATION

19. All real and personal property of the association shall be held in the name and title of the association.

PECUNIARY GAIN

20. No member shall receive or obtain any pecuniary gain (except as a salaried officer) from the property or operations of the association. This section shall not apply to the salary or honorarium of the secretary or the treasurer of the association.

The Common Seal

21. The Common Seal of the Association shall not be affixed to any document or other instrument except pursuant to the President and the Secretary. The Secretary shall be responsible for the safe custody and control of the said seal.